

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

November 23, 2015
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President
Tom Wolff, Vice-President
John Tennessen, Clerk
Tony Kellicut, Treasurer
Ginny McGrath, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager
Laura Bartelt, Bookkeeper


- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:30 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. Tom Wolff arrived at 5:33 P.M. Also present, see attached.
- III. The Pledge of Allegiance was led by Rosemary Powers.
- IV. Open Forum/Community Input
 - A. There was no one registered for the Open Forum.
 - B. Rosemary Powers submitted a letter to the Board care of Ellen Duhamel.
- V. Recognition, Appreciation, Awards
 - A. John Engstrom thanked Laura Bartelt for acclimating quickly in her new position as Bookkeeper.

Presentations

 - A. John Engstrom presented the Maker's ROV unit and shared the success of the Silver Lake project on behalf of the students involved. The students will be creating an iMovie regarding the project.
- VII. Approval of Minutes
 - A. Tony Kellicut made a motion to approve the October 26, 2015 Regular School Board meeting minutes as amended, John Tennessen 2nd; Motion carried unanimously.
 - B. Tom Wolff made a motion to approve the October 26, 2015 Executive Session minutes as amended, Ginny McGrath 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
 - A. Ginny McGrath made a motion to approve the October 31, 2015 Financial Reports as presented, Tony Kellicut 2nd; Motion carried unanimously.
 - B. Denise Howe present the preliminary Management Discussion & Analysis report dated June 30, 2015 as part of the 2014-2015 audit. She advised that the document will be finalized after the audit report is completed in December.
- IX. Student Achievement Reports and Updates
 - A. Enrollment Report
 - I. The 2015-2016 Projected Enrollment as of November 18, 2015 was reported as follows:

Preschool Speech - 0	EC-0	4K-10	5K-12	
1-20	2-20	3-14	4-26	5-22
6-20	7-18	8-29	Total: 191	
 - B. John Engstrom provided the Board with a legislative update.
- X. Personnel Items
 - A. There were no personnel items at this time.
- XI. Board Reports and Updates
 - A. General Board Communications
 - I. There were no General Board Communications at this time.
 - B. Board President's Report – Ellen Duhamel

- C. Clerk's Report – John Tennesen
- I. Election Update
 - a. Denise Howe reported that anyone interested in running for the School Board in the Spring, 2016 election can pick up papers as soon as December 1, 2015 and the deadline for filing is January 5, 2016.
- D. John Engstrom updated the Board on continued discussions regarding parochial transportation.
- E. Long Term District Planning
- I. It was reported that Denise Howe and John Stellmacher, Business Consultant for the Richfield School District, will begin a preliminary financial review in January as part of the consolidation feasibility study between the Friess Lake School District and the Richfield School District.
- F. John Engstrom reported that Friess Lake School District will be co-hosting a presentation of the movie Most Likely to Succeed on January 28th at 7:00 P.M. at HUHS.
- XII. Building and Grounds Reports and Updates
- A. The building and grounds report was provided by Rick Croghan.
- XIII. Policies
- A. 2015 WI Act 63: Board vacancies
 - I. A bulletin was reviewed regarding a new required policy on Board vacancies that will need to be approved at a later date.
- XIV. Tom Wolf made a motion to adopt the following policies, as presented, Tony Kellicut 2nd; Motion carried unanimously
- A. Admission of Students Participating Under Open Enrollment
 - B. Open Enrollment for Students with Disabilities
 - C. Parent (Guardian) Agreement to Open Enrollment Placement
 - D. Course Options
 - E. Open Enrollment Program (Inter-District)
- XV. Future Agenda Items
- A. The Board discussed future agenda items such as the 2014-2015 Audit Report, Election Update and a Makers Lab Community Integration Update.
 - B. The next regular School Board meeting was scheduled for December 21, 2015 at 5:30 P.M. The January regular School Board meeting was scheduled for January 25th at 5:30 P.M.
- XVI. At 6:19 P.M., Tom Wolff made a motion to adjourn, John Tennesen 2nd; Motion carried unanimously.


Ellen Duhamel, President


John Tennesen, Clerk