

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

October 26, 2016
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President
Tony Kellicut, Vice-President
John Tennesen, Clerk
Ginny McGrath, Treasurer
Carmen Glime, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified.
- III. The Pledge of Allegiance was led by John Engstrom.
- IV. Open Forum/Community Input
 - A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards
 - A. John Engstrom thanked those involved in making the recent middle school field trips to Hartford Area businesses a great experience for the students.
 - B. John Engstrom thanked Camp Minikani for a successful 6th grade camp.
 - C. John Engstrom announced that basketball season has begun and is in full swing.
 - D. John Engstrom thanked those involved with this year's first Movie Night that was well attended.
 - E. John Engstrom thanked the staff that worked with the students on Star Screenings, Tier II and Tier III interventions and the success that it continues to bring.
 - F. John Engstrom announced that Mary Seymour will be back from leave next week and is doing well.
- VI. Presentations
 - A. John Engstrom introduced Tom Hostad, representing Workforce Alliance and the Hartford Area Development Corporation, who provided the Board with an overview of the research that has been done and how they are helping schools prepare students for the current and future needs of the businesses in the area.
- VII. Approval of Minutes
 - A. John Tennesen made a motion to approve the September 13, 2016 Regular School Board meeting minutes as presented, Ginny McGrath 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
 - A. Tony Kellicut made a motion to approve the September 30, 2016 Financial Reports as presented, John Tennesen 2nd; Motion carried unanimously.
 - B. Tony Kellicut made a motion to approve the 2016-2017 tax levy of \$1,536,844.00 as presented, Carmen Glime 2nd; Motion carried unanimously.
 - C. John Tennesen made a motion to adopt the 2016-2017 Budget as presented, Ginny McGrath 2nd; Motion carried unanimously.
- IX. Student Achievement Reports and Updates
 - A. Enrollment Report
 1. The 2016-2017 Enrollment as of October 26, 2016 was reported as follows:

Preschool	Speech - 0	EC-0	4K-10	5K-15
1-13	2-21	3-19	4-16	5-25
6-21	7-18	8-19	Total: 177	
 - B. John Engstrom updated the Board on the progress our students are making in Accelerated Math and our alumni at HUHS.
 - C. John Engstrom reported that after cutting one school bus route this school year and incorporating those riders onto the remaining routes, the district has had very few complaints about ride times. Denise Howe reported that the change will save the district approximately \$38,000.00 this school year.

- D. John Engstrom reported that 50 Chromebooks were purchased to be used in grades 3-8. Denise Howe reported that the Chromebooks were purchased under a three year lease with a protection plan.
- E. John Engstrom and Denise Howe reviewed the highlights of the School Enrollment Projection Study they obtained from the Applied Population Laboratory (UW-Madison). It was reported that Friess Lake School District and Richfield School District were working together to come up with a mutual projection model they preferred based on the several that were offered to consider as part of the data used in the consolidation feasibility study.

X. Personnel Items

- A. Tony Kellicut made a motion to approve the leave of absence of Mary Seymour, secretary, from August 15, 2016 to October 14, 2016 as presented, John Tennesen 2nd; Motion carried unanimously.
- B. Carmen Glime made a motion to approve the hiring of Cassandra Carlson, contracted service school nurse, as presented, John Tennesen 2nd; Motion carried unanimously.
- C. Ginny McGrath made a motion to approve the hiring of Bryan Thomas, substitute teacher, as presented, Tony Kellicut 2nd; Motion carried unanimously.
- D. John Tennesen made a motion to approve the hiring of Krista Kregel as a long term substitute teacher, in addition to her part time educational support position, as presented, Ginny McGrath 2nd; Motion carried unanimously.
- E. Carmen Glime made a motion to approve the hiring of Julie Ball, part time substitute RTI support, as presented, Tony Kellicut 2nd; Motion carried unanimously.

XI. Board Reports and Updates

- A. General Board Communications
 - 1. There were no General Board Communications at this time.
- B. Board President's Report – Ellen Duhamel
 - 1. There was no Board President's Report at this time.
- C. Denise Howe reported that John Tennesen and Tony Kellicut's School Board positions were up for election on April 4, 2017. She also reviewed the election timeline.
- D. John Engstrom reported that Robert W. Baird & Co. have been working with both the Friess Lake and Richfield School Districts to complete the fiscal portion of the consolidation feasibility study and that more information will be available later in December.

XII. Building and Grounds Reports and Updates

- A. A Building and Grounds Report from Rick Croghan was reviewed.
- B. Denise Howe reviewed with the School Board some replacement options for the school's outdoor LED sign as well as financing options. Some additional financing options will be discussed in December.

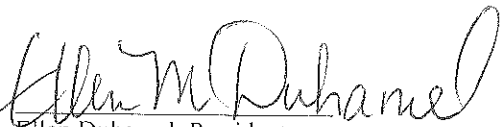
XIII. Policies

- A. The Board had a first reading of the Wellness Policy.

XIV. Future Agenda Items

- A. The Board discussed future agenda items such as: LED sign, 2017-2018 bus contract and the Library Services Development Plan.
- B. The next regular School Board meeting was previously scheduled for Monday, November 21, 2016 at 5:45 P.M.

- XV. At 7:58 P.M., Tony Kellicut made a motion to adjourn, Carmen Glime 2nd; Motion carried unanimously.


Ellen Duhamel, President


Carmen Glime, Clerk