

FRIESS LAKE SCHOOL DISTRICT  
Village of Richfield and Town of Erin

MINUTES

October 23, 2017  
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President  
Tomy Kellicut, Vice-President  
Ginny McGrath, Treasurer  
Carmen Glime, Clerk  
Stephanie Bunton, Member at Large

STAFF PRESENT: John Engstrom, District Administrator  
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:30 P.M. immediately following the Annual Meeting. The meeting was posted at Friess Lake School, Richfield Village Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. All Board members were present.
- III. The Pledge of Allegiance was led by Tony Kellicut.
- IV. Open Forum/Community Input
  - A. There was no one present for the Open Forum.
- V. Recognition, Appreciation, Awards
  - A. John Engstrom thanked the teachers involved in making the Fuel up to Play 60 kick off event exciting for the students.
  - B. John Engstrom thanked Krisi Harwood for organizing a successful Book Fair.
  - C. John Engstrom thank Lenora Large and the Middle School Leadership group for organizing the dance that included students from Friess Lake School, Richfield School and Hartford Central.
  - D. John Engstrom thanked Kris Thomas and Jean Reif for leading staff and students again this year in the Outdoor Classroom.
  - E. John Engstrom thanked Denise Howe and Laura Bartelt for all of their work this fall in the office during some of the turnover of staff and with financials.
- VI. Energy Efficiency Project
  - A. Discussion regarding the Energy Efficiency Project was moved up in the agenda to accommodate guest speakers who were in attendance.
  - B. Ginny McGrath and Denise Howe reported that they met with Upper 90 Energy along with John Engstrom, Krisi Harwood, Rick Croghan and a few others prior to the meeting to discuss network connections, remote usage and risk exposure of a potential HVAC control system. Additional information regarding the school network will be looked into further. Representatives from Upper 90 Energy stated that they would only need about 6-8 weeks to complete the Energy Efficiency Project, if approved.
- VII. Long Term District Planning
  - A. John Engstrom reported that after this meeting would be a Joint School Board meeting with the Richfield School Board to continue to discuss and plan for the upcoming consolidation effective July 1, 2018. He further reported that the Joint Board will meet at least once each month between now and July, 2018 in addition to each district's own School Board monthly meeting and possible consolidation committee meetings.
- VIII. Approval of Minutes
  - A. Stephanie Bunton made a motion to approve the September 14, 2017 Regular School Board meeting minutes as presented, Carmen Glime 2nd; Motion carried unanimously.
- IX. Financial Reports and Updates
  - A. Tony Kellicut made a motion to approve the September 30, 2017 financial reports as presented, Stephanie Bunton 2nd; Motion carried unanimously.
  - B. Tony Kellicut made a motion to certify the 2017-2018 tax levy of \$1,442,972.00, a 6.1% decrease, as presented, Ginny McGrath 2nd; 4 yay, Tony Kellicut abstained and the motion carried.
  - C. Stephanie Bunton made a motion to adopt the 2017-2018 Budget as presented, Carmen Glime 2nd; Motion carried unanimously.

Weyer Landscaping provided a new two year 2017-2019 snow plowing contract for consideration. Due to the consolidation with the Richfield School District as of July 1, 2018, the Board agreed to accept the contract extension for one year. Stephanie Bunton made a motion to approve the 2017-2018 snow plowing contract with Weyer Landscaping as revised, Tony Kellicut 2nd; Motion carried unanimously.

X. Student Achievement Reports and Updates

A. Enrollment Report

1. The 2017-2018 projected enrollment as of October 23, 2017 was reported as follows:
- |                      |      |       |            |
|----------------------|------|-------|------------|
| Preschool Speech - 0 | EC-0 | 4K-21 | 5K-13      |
| 1-17                 | 2-13 | 3-19  | 4-21       |
| 5-15                 |      |       |            |
| 6-21                 | 7-16 | 8-18  | Total: 174 |

XI. Personnel Items

- A. Ginny McGrath made a motion to approve the 66.0301 agreement with Richfield School District for a shared music teacher for the 2017-2018 school year as presented, Carmen Glime 2nd; Motion carried unanimously.

XII. Board Reports and Updates

A. General Board Communications

1. There were no general board communications at this time.

XIII. Building and Grounds Reports and Updates

- A. The Building and Grounds Report from Rick Croghan was reviewed.


XIV. Policies


- A. There were no policies reviewed at this time.

XV. Future Agenda Items

- A. The Board discussed future agenda items such as the Energy Efficiency Project.  
B. The following Regular School Board meetings were previously scheduled: November 20, 2017 at 5:30 P.M., December 18, 2017 at 5:30 P.M. and January 22, 2018 at 5:30 P.M.  
C. The February and March, 2018 Regular School Board meetings were scheduled for February 20th and March 20, 2018 both at 5:45 P.M.

- XVI. At 6:31 P.M., Stephanie Bunton made a motion to adjourn, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.

  
Ellen Duhamel, President

  
Carmen Glime, Clerk