

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

August 24, 2016
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President
Tony Kellicut, Vice-President
John Tennesen, Clerk
Ginny McGrath, Treasurer
Carmen Glime, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Laura Bartelt, Bookkeeper

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards
A. John Engstrom thanked all staff members for their hard work these first days of in-service and preparation for the new school year.
- VI. Presentations
A. Dr. Attila Weninger, HUHS Interim District Administrator, visited briefly to introduce himself and meet the Friess Lake School Board members.
- VII. Approval of Minutes
A. John Tennesen made a motion to approve the July 27, 2016 Regular School Board meeting minutes as presented, Ginny McGrath 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
A. Carmen Glime made a motion to approve the July 31, 2016 Financial Reports as presented, Tony Kellicut 2nd; Motion carried unanimously.
B. John Engstrom shared some highlights of the 2015-2016 Budget Balance report provided by Denise Howe.
- IX. Student Achievement Reports and Updates
A. Enrollment Report
1. The 2016-2017 Projected Enrollment as of July 25, 2016 was reported as follows:
- | | | | |
|----------------------|------|------|-------|
| Preschool Speech - 0 | EC-0 | 4K-7 | 5K-14 |
| 1-13 | 2-20 | 3-19 | 4-15 |
| 6-21 | 7-19 | 8-18 | 5-24 |
| Total: 170 | | | |
- X. Personnel Items
A. John Engstrom discussed the Design and Innovators Mind Set Models and Signacast tour in which staff participated during in-service this week.
B. Tony Kellicut made a motion to approve the hiring of Mitchell Wagner, part time limited term Physical Education Teacher as presented, Ginny McGrath 2nd; Motion carried unanimously.
- XI. Board Reports and Updates
A. General Board Communications
1. There were no General Board Communications at this time.
B. Board President's Report – Ellen Duhamel
1. Nothing to report at this time.
C. John Engstrom provided an update on the consolidation feasibility study proposal along with a draft timeline.

- XII. Building and Grounds Reports and Updates
- A. A Building and Grounds Report from Rick Croghan was provided to the Board addressing projects such as: completion of outside landscaping including mulch and sanding/sealing of the gym floor currently in progress.
- XIII. Policies
- A. First reading of the following Amended Administrative Bylaws and Policies. Second reading scheduled for September regular School Board meeting.
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|-----|---------------------|---|
| 1. | 0100 | Definitions |
| 2. | 0142.5 | Vacancies |
| 3. | 0144.3 | Conflict of Interest |
| 4. | 0167.1 | Voting |
| 5. | 1130/3230/4230 | Conflict of Interest |
| 6. | 1400.01 | District Administrator Job Description |
| 7. | 2131.01 | Reading Instructional Goals and Kindergarten Assessment |
| 8. | 3120 | Employment of Professional Staff |
| 9. | 3120.06 | Selecting Student Teachers/Administrative Interns |
| 10. | 3217/4217/5772/7217 | Weapons |
| 11. | 3340/4340 | Grievance Procedure |
| 12. | 3440/4440 | Job-Related Expenses |
| 13. | 5111 | Eligibility of Resident/Nonresident Students |
| 14. | 5113 | Open Enrollment Program |
| 15. | 5113.01 | Course Options |
| 16. | 5200 | Attendance |
| 17. | 5320 | Immunization |
| 18. | 5460 | Graduation Requirements |
| 19. | 5461 | Children At-Risk of Not Graduating from High School |
| 20. | 6110 | Federal Funds |
| 21. | 6111 | Administration of Grant Programs |
| 22. | 6152 | Student Fees, Fines, and Charges |
| 23. | 6320 | Purchasing |
| 24. | 7510 | Use of District Facilities |
| 25. | 8310 | Public Records |
| 26. | 8330 | Student Records |
| 27. | 8453.01 | Control of Blood-Borne Pathogens |
| 28. | 8500 | Food Services |
| 29. | 8531 | Free and Reduced-Price Meals |
| 30. | 9700 | Relations with Non-School Affiliated Groups |
| 31. | 9700.01 | Advertising and Commercial Activities |

- XIV. Future Agenda Items
- A. The Board discussed future agenda items including second reading of Amended Administrative Bylaws and Policies, review of first few weeks of school, goals for 2016-17 school year and Forward Exam results if available.
- B. The next regular School Board meeting was scheduled for September 13, 2016 following the Annual District meeting at 6:15 P.M. The October regular School Board meeting was scheduled for October 26, 2016 at 5:45 P.M. The November regular School Board meeting was scheduled for November 21, 2016 at 5:45 P.M.

XV. At 6:50 P.M., Ginny McGrath made a motion to adjourn, Carmen Glime 2nd; Motion carried unanimously.


Ellen Duhamel, President


John Tennesen, Clerk