

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

June 29, 2016
Regular School Board Meeting

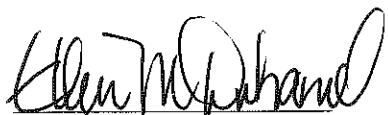
MEMBERS PRESENT: Ellen Duhamel, President
Tony Kellicut, Vice-President
John Tennesen, Clerk
Ginny McGrath, Treasurer
Carmen Glime, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager
Laura Bartelt, Bookkeeper

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:47 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
 - A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards
 - A. John Engstrom thanked Kristine Roznowski, Katie Bauter, Jennifer Becker, Brynn Jakubowski and Steve Mork for attending Math Expressions training along with staff from HNR and Richfield School Districts.
 - B. John Engstrom thanked custodial crew for a great start to summer projects including painting of landscape timbers.
 - C. John Engstrom noted that today was Debbie Heppe's last day at Friess Lake School and wished her well.
 - D. John Engstrom thanked the School Board members for attending the graduation ceremony and noted that the class trip went very well with students well behaved.
- VI. Presentations
 - A. There were no presentations at this time.
- VII. Approval of Minutes
 - A. Tony Kellicut made a motion to approve the May 25, 2016 Regular School Board meeting minutes as presented, John Tennesen 2nd; Motion carried unanimously.
 - B. Approval of June 14, 2016 Special School Board meeting minutes and June 14, 2016 Executive Session meeting minutes were tabled for approval after completion.
- VIII. Approval of Financial Reports and Bills Payable
 - A. Tony Kellicut made a motion to approve the May 31, 2016 Financial Reports as presented, Ginny McGrath 2nd; Motion carried unanimously.
 - B. Denise Howe reviewed the 2016-2017 Preliminary Budget.
 - C. Carmen Glime made a motion to approve the 2016-2017 Preliminary Budget as presented, John Tennesen 2nd; Motion carried unanimously.
 - D. Tony Kellicut made a motion to approve the 2016-2017 CESA6 Purchase Service Agreement as presented, Ginny McGrath 2nd; Motion carried unanimously.
- IX. Student Achievement Reports and Updates
 - A. Enrollment Report
 1. The 2016-2017 Projected Enrollment as of June 22, 2016 was reported as follows:

Preschool Speech - 0	EC-0	4K-7	5K-14
1-13	2-20	3-19	4-15
6-21	7-19	8-18	Total: 170
- X. Personnel Items
 - A. There were no personnel items to discuss at this time.
- XI. Board Reports and Updates
 - A. General Board Communications
 1. There were no General Board Communications at this time.

- B. Board President's Report – Ellen Duhamel
 1. Nothing to report at this time.
- C. Clerk's Report – John Tennesen
 1. Nothing to report at this time.
- D. John Engstrom provided an update regarding the parochial transportation request.
- E. Carmen Glime made a motion whereas the Richfield and Friess Lake School Districts are mutually interested in pursuing a consolidation study for the purpose of formally exploring tax, fiscal and enrollment implications of a consolidated district. Be it resolved that the Friess Lake School District allow the District Administrator to pursue request for proposal bids for said study, John Tennesen 2nd; Motion carried unanimously.
- F. The Annual Meeting date was set for September 13, 2016 at 6:15 P.M. to be followed by the Regular School Board meeting.
- XII. Building and Grounds Reports and Updates
 A. A Building and Grounds Report from Rick Croghan was provided to the Board addressing projects such as: installation of a custom slider window in room 303, parking lot paving to begin July 5th, painting of landscape timbers and possible library painting.
- XIII. Policies
 A. NEOLA Policy Update
 1. Board Policies were presented for review as follows:
 a) 3111 Creating a Position
 b) 3112 Board-Staff Communications
 c) 3120 Employment of Professional Staff
 d) 3120.01 Job Descriptions
 e) 3120.04 Employment of Substitutes
 f) 3120.07 Employment of Contracted Resource Personnel
 g) 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 h) 3121 Criminal History Record Check
 i) 3122 Nondiscrimination and Equal Employment Opportunity
 j) 3122.01 Drug-Free Workplace
 k) 3122.02 Nondiscrimination Based on Genetic Information of the Employee
 l) 3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
 m) 3124 Employment Contract
 n) 3125 Wisconsin Quality Educator Initiative
 o) 3130 Assignment and Transfer
 p) 3131 Reduction in Staff
 q) 3132 Vacancies
- XIV. Future Agenda Items
 A. The Board discussed future agenda items including review of Administrative Guidelines/Bylaws, RFP update, and fall cleaning staff.
 B. The next regular School Board meeting was scheduled for July 27, 2016 at 5:45 P.M. The August regular School Board meeting was scheduled for August 24, 2016 at 5:45 P.M.
- XV. At 6:28 P.M., Tony Kellicut made a motion to adjourn into Executive Session per Wisconsin Statute 19.85(1) (c) & (e), Ginny McGrath 2nd; Motion carried unanimously. Roll call was taken. A quorum was verified. John Engstrom was also present for all of the Executive Session. Denise Howe was present for a portion of the Executive Session.
- XVI. At 6:51 P.M., Tony Kellicut made a motion to reconvene in Open Session per Wisconsin Statute 19.85(2), Ginny McGrath 2nd; Motion carried unanimously.
- XVII. At 7:06 P.M., Tony Kellicut made a motion to adjourn, Carmen Glime 2nd; Motion carried unanimously.


 Ellen Duhamel, President


 John Tennesen, Clerk