

FRIESS LAKE SCHOOL DISTRICT
Village of Richfield and Town of Erin

MINUTES

April 24, 2017
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President
Tony Kellicut, Vice-President
Ginny McGrath, Treasurer
Carmen Glime, Clerk
Stephanie Bunton, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Village Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified.
- III. The Pledge of Allegiance was led by Stephanie Bunton.
- IV. Board Reorganization
 - A. Tony Kellicut made a motion to appoint Ellen Duhamel as President, Ginny McGrath 2nd; Motion carried unanimously.
 - B. Ginny McGrath made a motion to appoint Tony Kellicut as Vice-President, Ellen Duhamel 2nd; Motion carried unanimously.
 - C. Tony Kellicut made a motion to appoint Ginny McGrath as Treasurer, Carmen Glime 2nd; Motion carried unanimously.
 - D. Ginny McGrath made a motion to appoint Carmen Glime as Clerk, Tony Kellicut 2nd; Motion carried unanimously.
 - E. Ginny McGrath made a motion to appoint Stephanie Bunton as Member at Large, Carmen Glime 2nd; Motion carried unanimously.
 - F. Tony Kellicut made a motion to appoint Denise Howe as Deputy Clerk, Carmen Glime 2nd; Motion carried unanimously.
- V. Open Forum/Community Input
 - A. No one requested to present at the Open Forum.
- VI. Recognition, Appreciation, Awards
 - A. John Engstrom thanked Kathy Davies and Jeff Pillow as well as other parent volunteers who made the 8th grade spaghetti dinner fundraiser a success.
 - B. John Engstrom thanked John Tennesen for his years of service on the Friess Lake School Board.
 - C. John Engstrom thanked Tony Kellicut for continuing to serve on the School Board as well as Stephanie Bunton who joined the Board this month.
 - D. John Engstrom thanked the volleyball players and coaches for their efforts and stated that the season is going well.
 - E. John Engstrom thanked Deb Thomsen and Krisi Harwood for their work behind the scenes and leading the effort for a smooth process for students taking the Forward Exam.
 - F. John Engstrom thanked Denise Howe, Tara Villalobos and Hope David for joining him in all or some of the 18 community meetings regarding the possible consolidation as well as providing information and answering questions at Northbrook Church during the recent election.
 - G. John Engstrom thanked the Friess Lake School community and staff members for their input, support and ability to push through the school year amidst questions and anxieties regarding the possible consolidation.
- VII. Long Term District Planning - Consolidation Study
 - A. Bill Foster from School Perceptions presented the Friess Lake School District Community Survey Results regarding the consolidation study.
 - B. The Board discussed the size and scope of a new Board if consolidation were finalized. It was agreed that a small committee be formed to discuss this further made up of two board members of the Friess Lake School District, two board members of Richfield School District and the two district administrators. A date will be determined for the committee to discuss the number of board members, apportioned vs. open seats, key duties and responsibilities of a consolidated board and report back to the two full Boards.
 - C. The Board discussed facilities, the possibility of a final resolution, public relations/media and next steps.

- D. The Board discussed the two resolutions that are required for consolidation. The first one is non-binding but starts the process of formally considering consolidation and reporting it to the state. The second resolution, if passed, would be binding and done in July. Carmen Glime made a motion to invoke WI Statute 117.08 to seek consolidation of the Richfield Joint School District No. 1 and the Friess Lake School District as presented, Ginny McGrath 2nd; Motion carried unanimously (See full resolution).
- VIII. Approval of Minutes
- A. Ginny McGrath made a motion to approve the March 22, 2017 Regular School Board meeting minutes as presented, Carmen Glime 2nd; Motion carried unanimously.
- IX. Approval of Financial Reports and Bills Payable
- A. Stephanie Bunton made a motion to approve the March 31, 2017 Financial Reports as presented, Tony Kellicut 2nd; Motion carried unanimously.
- B. John Engstrom and the Board discussed the informal proposal from the Town of Richfield regarding the possible sale of a small strip of land between the Friess Lake School District property and the Richfield Historical Park. The Board and administration discussed the need to review the current land trust that is in place first.
- X. Student Achievement Reports and Updates
- A. Enrollment Report
1. The 2016-2017 Enrollment as of April 24, 2017 was reported as follows:

Preschool Speech - 0	EC-0	4K-11	5K-15
1-13	2-20	3-20	4-17
6-19	7-18	8-19	Total: 177
- B. The application deadline of April 28, 2017 for new open enrollment applications for the 2017-2018 school year was discussed.
- C. 8th grade graduation will be held on June 6, 2017 at 7:00 P.M., and Board members plan to be in attendance.
- XI. Personnel Items
- A. Tony Kellicut made a motion to accept the resignation of Carmen DeBack, 20% FTE Makers Lab Teacher, effective June 7, 2017 as presented, Stephanie Bunton 2nd; Motion carried unanimously.
- B. Ginny McGrath made a motion to approve the final teacher assignment reductions for the 2017-2018 school year as presented, Carmen Glime 2nd; Motion carried unanimously.
- C. Stephanie Bunton made a motion to approve the assignment of Jennifer Bailey to 20% FTE Makers Lab Teacher effective with the 2017-2018 school year in addition to a 50% FTE English Language Arts assignment, as presented, Ginny McGrath 2nd; Motion carried unanimously.
- D. It was announced that Staff Appreciation Week is May 1-5, 2017 and that the all staff dinner will be held on Monday, May 1, 2017 at 3:30 P.M. at Bilda's Friess Lake Pub.
- XII. Board Reports and Updates
- A. General Board Communications
1. There were no Board communications at this time.
- B. Denise Howe, Deputy Clerk, reported that Tony Kellicut (incumbent) received 266 votes, Stephanie Bunton received 236 votes and there were 5 write in votes for the April 4, 2017 School Board Election. Tony Kellicut and Stephanie Bunton will begin their 3 year terms starting today.
- XII. Building and Grounds Reports and Updates
- A. The Building and Grounds Report from Rick Croghan was reviewed.
- B. Denise Howe reported she is continuing to work with the Wisconsin Municipal Energy Efficiency Technical Assistance Program (MEETAP) on possible energy efficiency incentives and upgrades. She further reported that a Request for Qualifications (RFQ) to get estimates on the cost of some potential upcoming projects was posted and has a deadline of April 28, 2017.
- C. John Engstrom and Denise Howe updated the Board on the parking lot and facility use contract between Friess Lake School District and representatives from the US Open.
- XIII. Policies
- A. There were no policies reviewed at this time.

XIV. Future Agenda Items

- A. The Board discussed future agenda items such as: Energy efficiencies, Consolidation Study, and the 2017-2018 Preliminary Budget.
- B. The next regular School Board meeting was previously scheduled for May 31, 2017 at 5:45 P.M. The June School Board meeting was scheduled for June 28, 2017 at 5:45 P.M.

XV. At 7:55 P.M., Carmen Glime made a motion to adjourn, Ginny McGrath 2nd; Motion carried unanimously.



Ellen Duhamel, President



Carmen Glime, Clerk