

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

December 21, 2015
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President
Tom Wolff, Vice-President
John Tennesen, Clerk
Tony Kellicut, Treasurer
Ginny McGrath, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager
Laura Bartelt, Bookkeeper

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:30 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. Tom Wolff arrived at 5:33 P.M. Also present, see attached.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
A. There was no one present for the Open Forum.
- V. Recognition, Appreciation, Awards
A. John Engstrom congratulated Vicki Colburn and student performers for a great Holiday Program.
B. John Engstrom thanked Lenni Large for her work in leading the Literature Team this year.
C. John Engstrom thanked Lenni Large and Steve Mork for helping the Leadership Groups to open the Dolphin Den school store and for running the Candygram Sale.
D. John Engstrom thanked Vicky Lear and the many other volunteers for helping run the Santa Shoppe for the students.
E. John Engstrom recognized the work done by the 4th and 5th grade "Baker's Lab" in creating gingerbread houses.
- VI. Presentations
A. There were no presentations at this time.
- VII. Approval of Minutes
A. John Tennesen made a motion to approve the November 23, 2015 Regular School Board meeting minutes as presented, Ginny McGrath 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
A. Tony Kellicut made a motion to approve the November 30, 2015 Financial Reports as presented, Tom Wolff 2nd; Motion carried unanimously.
B. John Engstrom and Denise Howe answered questions regarding the distribution of the 2015 School Levy Tax Credit as represented on the 2015 Real Estate Tax Bill provided to residents by Washington County. They clarified that the district's tax levy was less than the prior year even though the tax bill appears as if it went up significantly due to a software issue that was not explained to residents by Washington County when tax bills went out. A planned response was addressed.
C. Denise Howe addressed the financial implications of Act 55: Open Enrollment changes for pupils with disabilities. John Engstrom and Denise Howe will provide data to the Board to aid in determining the number of open enrollment seats for 2016-2017 new applicants. Further discussion and a potential resolution will follow in January.
D. Denise Howe reviewed the 2014-2015 Audit Report summary with the Board.
- IX. Student Achievement Reports and Updates
A. Enrollment Report
1. The 2015-2016 Projected Enrollment as of December 17, 2015 was reported as follows:
- | | | | | | |
|----------------------|------|-------|------------|------|--|
| Preschool Speech - 0 | EC-0 | 4K-10 | 5K-13 | | |
| 1-21 | 2-19 | 3-14 | 4-26 | 5-22 | |
| 6-19 | 7-18 | 8-29 | Total: 191 | | |

2. Discussion and possible resolution to determine seats available for Open Enrollment will be on the January agenda.
3. John Engstrom provided the Board with a legislative update.
4. John Engstrom presented the Honor Roll and RTI update.
5. John Engstrom reported that Motorola grant information will be transferred to an application for a new Department Work Force Development Fab Lab grant. He reported that a process for recruiting involvement from local business will be ready to roll out in January.
6. John Engstrom discussed the status of the "Most Likely to Succeed" upcoming movie showing at HUHS.

X. Personnel Items

- A. Tony Kellicut made a motion to approve the resignation of Barb Mendenhall, part time cleaning staff member, effective December 9, 2015 as presented, John Tennesen 2nd; Motion carried unanimously.

XI. Board Reports and Updates

- A. General Board Communications
 1. There were no General Board Communications at this time.
- B. Board President's Report – Ellen Duhamel
- C. Clerk's Report – John Tennesen
 1. Election Update
 - a. Denise Howe reported the deadline for filing for candidacy is January 5, 2016.
- D. John Engstrom updated the Board on continued discussions regarding parochial transportation.
- E. Long Term District Planning
 1. Denise Howe addressed plans to conduct a district wide census to be completed by mid January in order to develop more accurate enrollment projections.

XII. Building and Grounds Reports and Updates

- A. A Building and Grounds Report from Rick Croghan was provided to the Board addressing projects such as: continuing to work on reassembling the locker rooms, attaching gates permanently to walls and painting the gates to blend in with the walls, creating white eraser top finish to old lunch room tables for use in the Makers Lab, as well as snow removal and maintenance coverage over the winter break.

XIII. Policies


- A. NEOLA policy Update
 1. John Engstrom reported that the publication of the new NEOLA policies on the school website is moving forward
 2. Act 55 was previously discussed in the agenda under financial reports.
 3. The 2015 WI Act 63: Board vacancies policy was discussed.

XIV. Future Agenda Items

- A. The Board discussed future agenda items including determination of Open Enrollment seats, hiring a new part-time maintenance employee, and an update on the census. Discussion on the feasibility study related to the possible consolidation with Richfield J1 will be discussed in February.
- B. The next regular School Board meeting was scheduled for January 25, 2016 at 5:30 P.M. The February regular School Board meeting was scheduled for February 23 2016 at 6:30 P.M.

- XV. At 6:50 P.M., Tom Wolff made a motion to adjourn, Ginny McGrath 2nd; Motion carried unanimously.


Ellen Duhamel, President


John Tennesen, Clerk