

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

December 19, 2016
Regular School Board Meeting


MEMBERS PRESENT: Ellen Duhamel, President
Tony Kellicut, Vice-President
John Tennesen, Clerk
Ginny McGrath, Treasurer
Carmen Glime, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. Ginny McGrath arrived at 5:47 P.M. and Tony Kellicut arrived at 5:49 P.M.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
 - A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards
 - A. John Engstrom thanked the 6th – 8th grade boys basketball players, parents and volunteers for a good season.
 - B. John Engstrom thanked Vicki Colburn for all of her hard work preparing the students for the Holiday Concert that will be held tomorrow.
 - C. John Engstrom thanked the library staff and volunteers for a successful Book Fair with 567 books sold.
 - D. John Engstrom thanked the teachers for all of the extra effort put in over the holiday season with field trips and special events all the while providing excellent instruction.
- VI. Presentations
 - A. There were no presentations at this time.
- VII. Approval of Minutes
 - A. John Tennesen made a motion to approve the November 21, 2016 Regular School Board meeting minutes as presented, Carmen Glime 2nd; Motion carried unanimously.
 - B. Tony Kellicut made a motion to approve the November 21, 2016 Closed Session minutes as presented, Carmen Glime 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
 - A. Tony Kellicut made a motion to approve the November 30, 2016 Financial Reports as presented, John Tennesen 2nd; Motion carried unanimously.
 - B. Denise Howe reviewed with the Board the bussing rates of neighboring school districts as part of the upcoming bus contract renewal discussion.
- IX. Student Achievement Reports and Updates
 - A. Enrollment Report
 - I. The 2016-2017 Enrollment as of December 19, 2016 was reported as follows:

Preschool	Speech - 0	EC-0	4K-11	5K-15
1-13	2-20	3-19	4-17	5-25
6-20	7-18	8-19	Total: 177	
 - B. Carmen Glime made a motion to approve the 2017-2018 School Calendar as presented, John Tennesen 2nd; Motion carried unanimously.
- X. Personnel Items
 - A. John Engstrom discussed some necessary FTE changes for the middle school special education teacher due to caseload changes and the middle school schedule. Ginny McGrath made a motion to approve an increase in the middle school special education teacher FTE of Vernell Niess from 50% FTE to 73% FTE retroactive for the 2016-2017 school year as presented, Carmen Glime 2nd; Motion carried unanimously.

- XI. Board Reports and Updates
- A. General Board Communications
 - 1. John Engstrom reminded the Board that the Holiday Program was tomorrow at 6:45 P.M. if they were able to attend.
 - B. Board President's Report – Ellen Duhamel
 - 1. The Board discussed who might be running in the upcoming Spring School Board election.
 - C. Denise Howe reported that Tony Kellicut has filed papers to run again for the School Board in the upcoming Spring Election. She also reported that John Tennesen had just turned in his non-candidacy papers prior to the meeting and that there will be an opening.
 - D. John Engstrom provided an update on the progress of the consolidation feasibility study. He further reported that a joint board meeting between the Friess Lake and Richfield School Boards will likely be scheduled towards the end of January to early February so that Robert W. Baird & Co. can present the final study to both School Boards.
- XII. Building and Grounds Reports and Updates
- A. A Building and Grounds Report from Rick Croghan was reviewed.
 - B. The Board continued to discuss the possibility of purchasing a new LED sign. Due to additional questions needed from the DOT and the upcoming US Open next year, the Board chose to hold off on that decision for the time being.
- XIII. Policies
- A. The Board had a first reading on the Technology Policy.
- XIV. Future Agenda Items
- A. The Board discussed future agenda items such as: the LED sign, 2017-2018 bus contract, consolidation feasibility study, private school transportation and the 2nd reading of the Technology Policy.
 - B. The next regular School Board meeting was previously scheduled for January 25, 2017 at 5:45 P.M. The February School Board meeting was scheduled for February 27, 2017 at 5:45 P.M.
- XV. At 7:06 P.M., Tony Kellicut made a motion adjourn to Executive session under the provisions of [w.s. 19.85(1)(g)]: to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, Carmen Glime 2nd; Motion carried unanimously.
- XVI. At 7:18 P.M., Tony Kellicut made a motion to reconvene in Open Session under the provisions of [w.s. 19.85(2)], John Tennesen 2nd; Motion carried unanimously.
- XVII. At 7:19 P.M., Tony Kellicut made a motion to adjourn, Carmen Glime 2nd; Motion carried unanimously.



Ellen Duhamel, President



John Tennesen, Clerk