

FRIESS LAKE SCHOOL DISTRICT  
Village of Richfield and Town of Erin

MINUTES

November 20, 2017  
Regular School Board Meeting

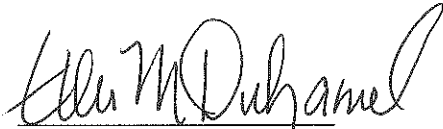
MEMBERS PRESENT: Ellen Duhamel, President  
Tomy Kellicut, Vice-President  
Carmen Glime, Clerk  
Stephanie Bunton, Member at Large

STAFF PRESENT: John Engstrom, District Administrator  
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:30 P.M. immediately following the Annual Meeting. The meeting was posted at Friess Lake School, Richfield Village Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. Ginny McGrath arrived later.
- III. The Pledge of Allegiance was led by Tony Kellicut.
- IV. Open Forum/Community Input
  - A. There was no one present for the Open Forum.
- V. Recognition, Appreciation, Awards
  - A. John Engstrom thanked the middle school leadership team for their successful food pantry fundraiser.
  - B. John Engstrom thanked Deb Thomsen for attending and reporting back on the recent career planning summit with other school counselors.
  - C. John Engstrom thanked FLIPP and RAPT, the Friess Lake School and Richfield School parent organizations for meeting and starting to work together to find common ground, discuss carry over funds and areas of synergy prior to consolidation next year.
  - D. John Engstrom thanked the staff who participated in a successful Movie Night.
  - E. John Engstrom thanked Tony Kellicut for getting involved in the facility committee that is discussing the future of the Plat School building and also for participating on the Hartford Union High School District Strategic Planning Committee.
- VI. Energy Efficiency Project
  - A. Denise Howe and Mario Millonzi from Upper 90 Energy discussed the Energy Savings Performance Contract and project details further including some technology updates and discussion regarding publishing. The Board will further review the contract in December for possible approval at that time.
- VII. Long Term District Planning
  - A. John Engstrom reported that after this meeting would be a Joint School Board meeting with the Richfield School Board to continue to discuss and plan for the upcoming consolidation effective July 1, 2018.
- VIII. Approval of Minutes
  - A. Stephanie Bunton made a motion to approve the October 23, 2017 Regular School Board meeting minutes as presented, Tony Kellicut 2nd; Motion carried unanimously.
- IX. Financial Reports and Updates
  - A. Stephanie Bunton made a motion to approve the October 31, 2017 financial reports as presented, Carmen Glime 2nd; Motion carried unanimously.
- X. Student Achievement Reports and Updates
  - A. Enrollment Report
    - I. The 2017-2018 projected enrollment as of November 20, 2017 was reported as follows:

|                      |      |       |            |
|----------------------|------|-------|------------|
| Preschool Speech - 0 | EC-0 | 4K-21 | 5K-13      |
| 1-17                 | 2-13 | 3-19  | 4-21       |
| 5-15                 | 6-21 | 7-16  | 8-18       |
|                      |      |       | Total: 174 |

- XI. Personnel Items  
A. Carmen Glime made a motion to approve the resignation of Mary Weber, part time secretary, effective November 30, 2017 as presented, Stephanie Bunton 2<sup>nd</sup>; Motion carried unanimously.
- XII. Board Reports and Updates  
A. General Board Communications  
1. There were no general board communications at this time.
- XIII. Building and Grounds Reports and Updates  
A. The Building and Grounds Report from Rick Croghan was reviewed.
- XIV. Policies  
A. There were no policies reviewed at this time.
- XV. Future Agenda Items  
A. The Board discussed future agenda items such as the Energy Efficiency Project and the hiring of a new part time secretary to finish the 2017-2018 school year.  
B. The following Regular School Board meetings were previously scheduled: December 19, 2017 at 5:30 P.M., January 22, 2018 at 5:30 P.M., February 20, 2018 at 5:45 P.M. and March 20, 2018 at 5:45 P.M.
- XVI. At 6:27 P.M., Carmen Glime made a motion to adjourn, Stephanie Bunton 2<sup>nd</sup>; Motion carried unanimously.



Ellen Duhamel, President



Carmen Glime, Clerk