

FRIESS LAKE SCHOOL DISTRICT
Towns of Richfield and Erin

MINUTES

October 26, 2015
Regular School Board Meeting

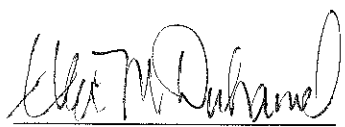
MEMBERS PRESENT: Ellen Duhamel, President
Tom Wolff, Vice-President
John Tennesen, Clerk
Tony Kellicut, Treasurer

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager
Laura Bartelt, Bookkeeper

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:33 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. Ginny McGrath was excused. John Engstrom, Denise Howe and Laura Bartelt were also present.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
 - A. There was no one present for the Open Forum.
- V. Recognition, Appreciation, Awards
 - A. John Engstrom thanked Rick Croghan for a great job on the locker replacement project.
 - B. John Engstrom thanked the middle school Makers program for the great article that was in the paper recently. He reported that he will be assisting the students with testing of the ROV in Friess Lake.
 - C. John Engstrom offered thanks to Ashley Nesbit, middle school math teacher, for her work here at Friess Lake School and best wishes on her new position at University School.
 - D. John Engstrom welcomed back Desra Huss, retired middle school math teacher, who is filling in for the remainder of the school year.
 - E. John Engstrom thanked Denise Howe for her years of service, particularly for staying with us, in a reduced capacity, and wished her well with her new Human Resources Director position at HUHS.
- VI. Presentations
 - A. There were no presentations at this time. Elementary and Middle School Leadership iMovies were shared with Board members by email.
- VII. Approval of Minutes
 - A. Tony Kellicut made a motion to approve the September 23, 2015 Regular School Board meeting minutes as presented, John Tennesen 2nd; Motion carried unanimously.
 - B. John Tennesen made a motion to approve the September 23, 2015 Executive Session minutes as presented, Tony Kellicut 2nd; Motion carried unanimously.
 - C. Tom Wolff made a motion to approve the September 29, 2015 Special meeting minutes as presented, Tony Kellicut 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
 - A. Tom Wolff made a motion to approve the September 30, 2015 Financial Reports as presented, Tony Kellicut 2nd; Motion carried unanimously.
 - B. Tony Kellicut made a motion to certify the 2015-2016 tax levy of \$1,770,088.00 as presented, John Tennesen 2nd; Motion carried unanimously.
 - C. Tony Kellicut made a motion to adopt the 2015-2016 Budget as presented, John Tennesen 2nd; Motion carried unanimously.
 - D. Denise Howe reported that a premium reduction will take affect November 1st as a result of eliminating adult orthodontia from the dental plan. No resolution was needed as adult orthodontia is not included in the current Statement of Benefits and was not requested on the plan originally.

- IX. Student Achievement Reports and Updates
- A. Enrollment Report
1. The 2015-2016 Projected Enrollment as of October 22, 2015 was reported as follows:

Preschool Speech - 0	EC-0	4K-10	5K-12
1-20	2-20	3-14	4-26
6-20	7-18	8-29	Total: 191
- B. John Engstrom provided the Board with a legislative update. Several bills are currently in process but are not expected to be impactful to the District.
- X. Personnel Items
- A. Tom Wolff made a motion to approve the increase of Laura Bartelt from part time 74% FTE Library Manager to a full time support staff position of 62.5% FTE Bookkeeper and 37.5% Library Manager, effective October 26, 2015 as presented. Be it further resolved that Laura Bartelt will be added as an authorized signer with the First National Bank of Hartford for the Pupil Activity account and the Friess Lake Action Group account (now known as FLIPP). Tony Kellicut 2nd; Motion carried unanimously.
- B. Tony Kellicut made a motion to approve the hiring of Roberta Paquette, part time 50% FTE library aide, effective October 26, 2015 as presented, John Tennesen 2nd; Motion carried unanimously.
- C. John Tennesen made a motion to approve the resignation of Ashley Nesbit, Middle School Math teacher, effective October 20, 2015, as presented, Tom Wolff 2nd; Motion carried unanimously.
- D. Tony Kellicut made a motion to approve the rehiring of Desra Huss, retired Middle School Math Teacher, for the remainder of the 2015-2016 school year at 77.5% FTE, effective October 26, 2015 as presented, Tom Wolff 2nd; Motion carried unanimously.
- E. Tom Wolff made a motion to approve the hiring of Carmen DeBack, part time 20% FTE Makers Lab teacher, effective October 27, 2015 as presented, John Tennesen 2nd; Motion carried unanimously.
- F. Tony Kellicut made a motion to approve the purchased service agreement with Patrick Armstrong, DBA Midwest Services, LLC for the period of October 1, 2015 to June 30, 2016 as presented, John Tennesen 2nd; Motion carried unanimously.
- XI. Board Reports and Updates
- A. General Board Communications
1. There were no General Board Communications at this time.
- B. Board President's Report – Ellen Duhamel
1. Ellen Duhamel expressed her appreciation of the Board, sharing John Engstrom's positive comments from a recent meeting she and John had attended.
- C. John Engstrom updated the Board on continued discussions regarding parochial transportation.
- D. Long Term District Planning
1. John Engstrom reported that he and Ellen Duhamel will be meeting with Richfield School District officials on November 6th to discuss long term District planning
- XII. Building and Grounds Reports and Updates
- A. The building and grounds report was provided by Rick Croghan. Work continues on exchanging middle school lockers with larger, newer gym lockers including painting of old lockers.
- B. Tom Wolff made a motion to approve the 2015-2017 snow plowing bid of Weyer Landscaping as presented, Tony Kellicut 2nd; Motion carried unanimously.
- XIII. Policies
- A. There were no policies discussed at this time.
- XIV. Future Agenda Items
- A. The Board discussed future agenda items.
- B. The next regular School Board meeting was scheduled for November 23, 2015 at 5:30P.M.
- XV. At 6:48 P.M., Tony Kellicut made a motion to adjourn into Executive Session per Wisconsin Statute 19.85(1) (c) & (e), John Tennesen 2nd; Motion carried unanimously. Roll call was taken. A quorum was verified. John Engstrom was also present.
- XVI. At 6:57 P.M., Tom Wolff made a motion to reconvene in Open Session per Wisconsin Statute 19.85(2), John Tennesen 2nd; Motion carried unanimously.
- XVII. At 6:58 P.M., Tom Wolff made a motion to adjourn, Tony Kellicut 2nd; Motion carried unanimously.


 Ellen Duhamel, President


 John Tennesen, Clerk