

FRIESS LAKE SCHOOL DISTRICT  
Towns of Richfield and Erin

MINUTES

September 29, 2015  
Special School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President  
Tom Wolff, Vice-President  
John Tennesen, Clerk  
Tony Kellicut, Treasurer

STAFF PRESENT: John Engstrom, District Administrator  
Denise Howe, Business Manager

- I. The special meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel, at 7:30 A.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. Ginny McGrath was excused. John Engstrom and Denise Howe were also present.
- III. The Board reviewed a 66.0301 Shared Services agreement between Hartford Union High School District (HUHS) and the Friess Lake School District whereby Denise Howe would become a full time employee of HUHS effective October 26, 2015 through June 30, 2017. The agreement was approved by the HUHS School Board at a meeting on September 28, 2015. The agreement provides HUHS with a 80% FTE Human Resources Director and the remaining 20% FTE would allow Friess Lake School District to retain Denise Howe as the Business Manager under a purchased service agreement.
- IV. Tom Wolff made a motion to approve the 66.0301 Shared Services Agreement between HUHS and the Friess Lake School District as presented, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.
- V. At 7:40 A.M., Tom Wolff made a motion to adjourn, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.



Ellen Duhamel, President

  
John Tennesen, Clerk