

FRIESS LAKE SCHOOL DISTRICT  
Towns of Richfield and Erin

MINUTES

July 27, 2016  
Regular School Board Meeting

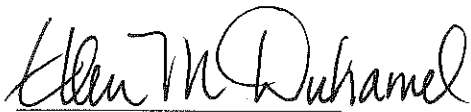
MEMBERS PRESENT: Ellen Duhamel, President  
Tony Kellicut, Vice-President  
John Tennesen, Clerk  
Ginny McGrath, Treasurer  
Carmen Glime, Member at Large

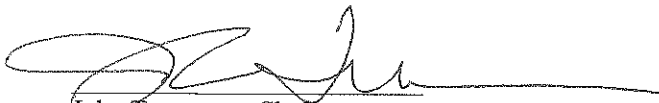
STAFF PRESENT: John Engstrom, District Administrator  
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
  - A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards
  - A. John Engstrom thanked Krisi Harwood for her ideas regarding the library redesign. He also thanked the summer maintenance staff for their help with the painting of the library.
- VI. Presentations
  - A. There were no presentations at this time.
- VII. Approval of Minutes
  - A. Ginny McGrath made a motion to approve the June 14, 2016 Special School Board meeting minutes as presented, John Tennesen 2<sup>nd</sup>, Motion carried unanimously.
  - B. Tony Kellicut made a motion to approve the June 14, 2016 Executive Session minutes as presented, Carmen Glime 2<sup>nd</sup>, Motion carried unanimously.
  - C. Carmen Glime made a motion to approve the June 29, 2016 Regular School Board meeting minutes as presented, Ginny McGrath 2<sup>nd</sup>, Motion carried unanimously.
  - D. Tony Kellicut made a motion to approve the June 29, 2016 Executive Session minutes as presented, John Tennesen 2<sup>nd</sup>, Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
  - A. John Tennesen made a motion to approve the June 30, 2016 Preliminary Financial Reports as presented, Carmen Glime 2<sup>nd</sup>, Motion carried unanimously.
  - B. Tony Kellicut made a motion to authorize temporary borrowing in an amount not to exceed \$1,000,000; issuance of tax and revenue anticipation promissory notes; and participation in the Wisconsin School Districts cash flow administration program as presented, John Tennesen 2<sup>nd</sup>, Motion carried unanimously.
- IX. Student Achievement Reports and Updates
  - A. Enrollment Report
    1. The 2016-2017 Projected Enrollment as of July 25, 2016 was reported as follows:

Preschool Speech - 0	EC-0	4K-7	5K-14
1-13	2-20	3-19	4-15
6-21	7-19	8-18	Total: 170
  - B. Carmen Glime made a motion to adopt Annual Academic Standards as presented, Tony Kellicut 2<sup>nd</sup>, Motion carried unanimously.
  - C. John Engstrom reviewed with the Board the intent to lease Chromebooks for grades 3-8 for the upcoming school year as part of the District's ongoing 1:1 Technology Initiative. He further reported that obtaining a damage protection plan will allow students the ability to take the devices home.

- X. Personnel Items
- A. John Tennesen made a motion to accept the resignation of Janet Holseth, part time after school program employee, as presented, Ginny McGrath 2<sup>nd</sup>; Motion carried unanimously.
  - B. John Engstrom and Denise Howe reported that while Janet Holseth and Paige Kraus shared working the after school program at the end of the 2015-2016 school year, Paige Kraus has agreed to cover the after school program herself for 2016-2017 due to the resignation of Janeth Holseth.
  - C. John Engstrom and Denise Howe reported that the night cleaning staff for 2016-2017 is still being finalized.
- XI. Board Reports and Updates
- A. General Board Communications
    - 1. There were no General Board Communications at this time.
  - B. Board President's Report – Ellen Duhamel
    - 1. Ellen Duhamel reminded the Board of upcoming teacher in-service dates when they might be available to plan some school visits.
  - C. John Engstrom reported that there is no update regarding the parochial transportation request.
  - D. John Engstrom reported that a consolidation feasibility study proposal should be ready in time for the August Board meeting.
- XII. Building and Grounds Reports and Updates
- A. A Building and Grounds Report from Rick Croghan was provided to the Board addressing projects such as: the completion of the parking lot sealing, the ongoing summer maintenance and landscaping needs, the painting of the library and playground mulch project to come.
- XIII. Policies
- A. Tony Kellicut made a motion to approve the Administrative Guidelines/Bylaws provided by NEOLA as presented, John Tennesen 2<sup>nd</sup>; Motion carried unanimously.
- XIV. Future Agenda Items
- A. The Board discussed future agenda items such as: fall cleaning staff update, consolidation feasibility study proposal, parochial transportation update, cash flow borrowing update and ongoing NEOLA policy review.
  - B. The next regular School Board meeting was previously scheduled for August 24, 2016 at 5:45 P.M. The Annual Meeting was previously scheduled for September 13, 2016 at 6:15 P.M. with the regular meeting to follow. The October regular meeting was scheduled for October 26, 2016 at 5:45 P.M.
- XV. At 6:39 P.M., Ginny McGrath made a motion to adjourn, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.

  
Ellen Duhamel, President

  
John Tennesen, Clerk