

FRIESS LAKE SCHOOL DISTRICT  
Village of Richfield and Town of Erin

MINUTES

May 31, 2017  
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President  
Tomy Kellicut, Vice-President  
Ginny McGrath, Treasurer  
Carmen Glime, Clerk  
Stephanie Bunton, Member at Large

STAFF PRESENT: John Engstrom, District Administrator  
Denise Howe, Business Manager/HR Director

The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Village Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.

- I. Roll call was taken. A quorum was verified. Tony Kellicut arrived at 5:49 P.M.
- II. The Pledge of Allegiance was led by Carmen Glime.
- III. Open Forum/Community Input
  - A. No one requested to present at the Open Forum.
- IV. Recognition, Appreciation, Awards
  - A. John Engstrom thanked Krisi Harwood and Laura Bartelt for all of their work on the Book Fair.
  - B. John Engstrom thanked Mitch Wagner and the Field Day Planning Committee for their work planning the upcoming Field Day.
  - C. John Engstrom thanked Ellen Duhamel and Carmen Glime for being a part of the Board consolidation subcommittee meetings with the Richfield School District recently.
  - D. John Engstrom thanked all of the parent volunteers who organized a great staff appreciation week and the Board for the staff recognition dinner.
  - E. John Engstrom congratulated the Friess Lake Alumni who are graduating from HUHS this year and received FLIPP Scholarships.
  - F. John Engstrom congratulated Vicki Colburn and Mary Seymour on their retirement, thanked them for their many years of service and wished them well.
- V. Long Term District Planning - Consolidation Study
  - A. John Engstrom provided an update on consolidation discussion topics such as the potential pathway going forward including a possible July resolution and the number of seats on the new Board if consolidation occurred.
- VI. Approval of Minutes
  - A. Tony Kellicut made a motion to approve the April 24, 2017 Regular School Board meeting minutes as presented, Ginny McGrath 2<sup>nd</sup>; Motion carried unanimously.
- VII. Approval of Financial Reports and Bills Payable
  - A. Carmen Glime made a motion to approve the April 30, 2017 Financial Reports as presented, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.
  - B. Ginny McGrath made a motion to approve the hot lunch contract with HUHS for the 2017-2018 school year as presented, Carmen Glime 2<sup>nd</sup>; Motion carried unanimously.
  - C. The discussion regarding the Friess Lake School District land adjacent to the Richfield Historical Park was tabled.
- VIII. Student Achievement Reports and Updates
  - A. Enrollment Report
    1. The 2016-2017 Enrollment as of May 31, 2017 was reported as follows:

Preschool Speech - 0	EC-0	4K-11	5K-15
1-13	2-20	3-19	4-17
5-25	6-19	7-18	8-19
Total: 176			

- B. Tony Kellicut made a motion to approve all open enrollment applications as presented, Stephanie Bunton 2nd; Motion carried unanimously.
- IX. Personnel Items
- A. Stephanie Bunton made a motion to accept the retirement of Vicki Colburn, Music Teacher, effective at the end of the 2016-2017 school year as presented, Ginny McGrath 2nd; Motion carried unanimously.
- X. Board Reports and Updates
- A. General Board Communications
1. There were no Board communications at this time.
- XI. Building and Grounds Reports and Updates
- A. The Building and Grounds Report from Rick Croghan was reviewed which included some maintenance work that was done on the security cameras, the trial purchase of LED light bulbs for the office, and some minor repairs done on playground equipment.
- B. Denise Howe and John Engstrom discussed the Energy Efficiency Proposals that were received. Additional information would be coming next month.
- XII. Policies
- A. There were no policies reviewed at this time.
- XIII. Future Agenda Items
- A. The Board discussed future agenda items such as: 2017-2018 Budget, Energy efficiencies and the Consolidation study.
- B. The next regular School Board meeting was previously scheduled for June 28, 2017 at 5:45 P.M.
- C. It was announced that the Friess Lake School District and the Richfield School District will hold Joint Board meetings, separate from their regular meetings, on June 19th at Richfield School and on June 28, 2017 at Friess Lake School to discuss next steps in the consolidation study.
- XIV. At 6:56 P.M., Tony Kellicut made a motion to adjourn, Carmen Glime 2<sup>nd</sup>; Motion carried unanimously.



Ellen Duhamel, President



Carmen Glime, Clerk