

FRIESS LAKE SCHOOL DISTRICT  
Towns of Richfield and Erin

MINUTES

May 25, 2016  
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President  
Tony Kellicut, Vice-President  
Ginny McGrath, Treasurer  
Carmen Glime, Member at Large


STAFF PRESENT: John Engstrom, District Administrator  
Denise Howe, Business Manager  
Laura Bartelt, Bookkeeper

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. John Tennesen was excused.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input  
A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards  
A. John Engstrom thanked Laura Bartelt and crew for another successful Scholastic Book Fair.  
B. John Engstrom congratulated Reese Dornbrook, 5K student, for receiving a Crayola Art Award.  
C. John Engstrom thanked staff for attending the STAR testing data meeting with special thanks to Deb Thomsen for gathering the data.  
D. John Engstrom thanked the School Board and parents for staff appreciation week.  
E. John Engstrom congratulated Debbie Hepe on her retirement and thanked her for her years of service.  
F. John Engstrom congratulated Bill Scasny on his retirement and thanked him for his years of service.  
G. John Engstrom thanked all who helped with Field Day.
- VI. Presentations  
A. There were no presentations at this time.
- VII. Approval of Minutes  
A. Ginny McGrath made a motion to approve the April 25, 2016 Regular School Board meeting minutes as presented, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable  
A. Carmen Glime made a motion to approve the April 30, 2016 Financial Reports as presented, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.  
B. Denise Howe presented the 2016-2017 Preliminary Budget Update.  
C. Denise Howe and John Engstrom addressed Title I allocation for 2016-2017.  
D. Tony Kellicut made a motion to approve the 2016-2017 Food Service Agreement with Hartford Union High School as presented, Ginny McGrath 2<sup>nd</sup>; Motion carried unanimously.  
E. Tony Kellicut made a motion to approve maintaining the student hot lunch price of \$2.65 and adult hot lunch price of \$3.40 effective with the 2016-2017 school year to comply with federal guidelines as presented, Carmen Glime 2<sup>nd</sup>; Motion carried unanimously.
- IX. Student Achievement Reports and Updates  
A. Enrollment Report  
1. The 2015-2016 Projected Enrollment as of May 18, 2016 was reported as follows:  

Preschool Speech - 0	EC-0	4K-11	5K-13
1-20	2-19	3-15	4-26
6-19	7-18	8-29	Total: 192

  
B. Tony Kellicut made a motion to approve all 2016-2017 5K-8<sup>th</sup> Grade Open Enrollment applications as presented, Ginny McGrath 2<sup>nd</sup>; Motion carried unanimously.  
C. John Engstrom presented a STEM Academy update.  
D. John Engstrom reported Camp Invention registration numbers are good.  
E. John Engstrom presented plans for Summer Professional Staff Development.

- X. Personnel Items
- A. Tony Kellicut made a motion to approve the increase for staff salaries/wages as presented, Carmen Glime 2<sup>nd</sup>; Motion carried unanimously.
  - B. Tony Kellicut made a motion to approve Delta Dental as the dental insurance provider effective July 1, 2016 as presented, Ginny McGrath 2<sup>nd</sup>; Motion carried unanimously.
  - C. Denise Howe presented information regarding health insurance renewal and changes to the plan.
  - D. Ginny McGrath made a motion to approve the maternity leave request from Candace Doro as presented, Carmen Glime 2<sup>nd</sup>; Motion carried unanimously.
  - E. Carmen Glime made a motion to accept the resignation of Donna Geier, part time night cleaning staff member, as presented, Ginny McGrath 2<sup>nd</sup>; Motion carried unanimously.
  - F. Discussion and possible resolution to hire a part time physical education teacher was tabled.
  - G. Discussion and possible resolution to enter into a shared services agreement with HJ1 for a physical education teacher was tabled.
- XI. Board Reports and Updates
- A. General Board Communications
    - 1. There were no General Board Communications at this time.
  - B. Board President's Report – Ellen Duhamel
    - 1. Ellen Duhamel asked that Board Members please try to attend the 8<sup>th</sup> grade graduation on June 2, 2016.
  - C. There was no Clerk's report to present.
  - D. John Engstrom provided an update regarding the parochial transportation request.
  - E. John Engstrom provided an update regarding Long Term District Planning.
- XII. Building and Grounds Reports and Updates
- A. A Building and Grounds Report from Rick Croghan was provided to the Board addressing projects such as: recycling of old bulbs and ballast, scheduling of parking lot paving for the week of July 4<sup>th</sup>, prep work for summer maintenance and painting of south outside roofline wall.
- XIII. Policies
- A. NEOLA Policy Update
    - 1. Board Policies were presented for review as follows:
      - a) 2105 Mission of the District
      - b) 2131 Educational Outcome Goals and Expectations
      - c) 2131.01 Reading Instructional Goals and Kindergarten Assessment
      - d) 2210 Curriculum Development
      - e) 2220 Adoption of Courses of Study
      - f) 2221 Special Observance Days
      - g) 2230 Course Guides
      - h) 2240 Controversial Issues in the Classroom
      - i) 2260 Nondiscrimination and Access to Equal Educational Opportunity
      - j) 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
      - k) 2260.02 English Language Proficiency
      - l) 2270 Religion in the Curriculum
      - m) 2340 Field and Other District-Sponsored Trips
      - n) 2370 Educational Options
- XIV. Future Agenda Items
- A. The Board discussed future agenda items including review of Administrative Guidelines/Bylaws, 2016-2017 Budget, wrap up of 2015-2016 school year, Camp Invention update and long term district planning.
  - B. The next regular School Board meeting was scheduled for June 29, 2016 at 5:45 P.M. Graduation will be held June 2, 2016 at 7:00 P.M. The July regular School Board meeting was scheduled for July 27, 2016 at 5:45 P.M.
- XV. At 7:03 P.M., Carmen Glime made a motion to adjourn, Tony Kellicut 2<sup>nd</sup>; Motion carried unanimously.



Ellen Duhamel, President



John Tennessen, Clerk