

FRIESS LAKE SCHOOL DISTRICT
Village of Richfield and Town of Erin

MINUTES

February 27, 2017
Regular School Board Meeting

MEMBERS PRESENT: Ellen Duhamel, President
Tony Kellicut, Vice-President
Ginny McGrath, Treasurer
Carmen Glime, Member at Large

STAFF PRESENT: John Engstrom, District Administrator
Denise Howe, Business Manager/HR Director

- I. The regular meeting of the School Board of the Friess Lake School District was called to order by Board President, Ellen Duhamel at 5:45 P.M. The meeting was posted at Friess Lake School, Richfield Town Hall, Erin Town Hall, Hartford Times Press, WTKM Radio Station, and the Journal/Sentinel-Cedarburg Office.
- II. Roll call was taken. A quorum was verified. John Tennesen was excused.
- III. The Pledge of Allegiance was recited.
- IV. Open Forum/Community Input
 - A. No one requested to present at the Open Forum.
- V. Recognition, Appreciation, Awards
 - A. John Engstrom thanked Krisi Harwood for her efforts promoting Dr. Seuss Read Across America activities.
 - B. John Engstrom thanked Student Leadership for their work on the peanut butter and jelly fundraiser.
 - C. John Engstrom thanked Mitchell Wagner and the "Play 60" Committee for promoting healthy lifestyles.
 - D. John Engstrom congratulated Kiley Williams-Chovosta who received the Mary Cassot Award for Best Printmaking Image. He also congratulated Baron West whose artwork was chosen for the Regional Youth Art Month Reception.
- VI. Presentations
 - A. There were no presentations at this time.
- VII. Approval of Minutes
 - A. Carmen Glime made a motion to approve the January 25, 2017 Regular School Board meeting minutes as presented, Tony Kellicut 2nd; Motion carried unanimously.
 - B. Carmen Glime made a motion to approve the January 25, 2017 Closed Session minutes as presented, Tony Kellicut 2nd; Motion carried unanimously.
- VIII. Approval of Financial Reports and Bills Payable
 - A. Ginny McGrath made a motion to approve the January 31, 2017 Financial Reports as presented, Tony Kellicut 2nd; Motion carried unanimously.
 - B. Ginny McGrath made a motion to approve the 2017-2018 bus contract extension with Riteway as presented, Carmen Glime 2nd; Motion carried unanimously.
- IX. Student Achievement Reports and Updates
 - A. Enrollment Report
 1. The 2016-2017 Enrollment as of February 27, 2017 was reported as follows:

Preschool Speech - 0	EC-0	4K-11	5K-15	
1-13	2-20	3-19	4-17	5-25
6-19	7-18	8-19	Total: 176	
- X. Personnel Items
 - A. Tony Kellicut made a motion to accept the retirement of Mary Seymour, School Secretary, effective June 7, 2017 as presented, Carmen Glime 2nd; Motion carried unanimously.
 - B. Ginny McGrath made a motion to approve the hiring of Jadon Burgos, night cleaning staff, as presented, Carmen Glime 2nd; Motion carried unanimously.
 - C. John Engstrom and Denise Howe discussed upcoming staff development opportunities.

- XI. Board Reports and Updates
- A. General Board Communications
 - 1. There were no general Board communications at this time.
 - B. Board President's Report – Ellen Duhamel
 - 1. There was no Board President's Report at this time.
 - C. Denise Howe reported that Tony Kellicut (incumbent) and Stephanie Bunton will be running for the two seats on the School Board at the April 4, 2017 Spring Election.
 - D. John Engstrom updated the School Board on the community meetings that were being held at the Richfield Village Hall and Richfield Fire Hall regarding the possible consolidation with the Richfield School District. The possibility of an upcoming community survey was also discussed.
- XII. Building and Grounds Reports and Updates
- A. The Building and Grounds Report from Rick Croghan was reviewed.
 - B. Denise Howe reported that an Energy Efficiency Audit was conducted on February 9, 2017 by the Wisconsin Municipal Energy Efficiency Technical Assistance Program (MEETAP). She further reported that she is working with MEETAP and Focus on Energy to look into possible energy efficiency incentives and upgrades.
- XIII. Policies
- A. The Board had a first reading on the following policies:
 - 1. 7530.02 Staff Use of Personal Communication Devices
 - 2. 7540 Computer Technology Network, and Internet Acceptable Use and Safety
 - 3. 7540.01 Technology Privacy
 - 4. 7540.02 District Web Page
 - 5. 7540.03 Student Education Technology Acceptable Use and Safety
 - 6. 7540.04 Staff Education Technology Acceptable Use and Safety
 - 7. 7540.05 Assistive Technology and Services
 - 8. 7540.06 Electronic Mail
 - 9. 7541 Electronic Data Processing Disaster Recovery Plan
 - 10. 7542 Access to District Technology Resources from Personally-Owned Communication Devices
 - 11. 7543 Remote Access to the District's Network
 - 12. 7550 Inter-Library Loans
- XIV. Future Agenda Items
- A. The Board discussed future agenda items such as: Energy Audit, consolidation feasibility study, and preliminary teacher reductions and/or layoffs.
 - B. The next regular School Board meeting was previously scheduled for March 22, 2017 at 5:45 P.M. The April School Board meeting was scheduled for April 24, 2017 at 5:45 P.M.
- XV. At 7:16 P.M., Tony Kellicut made a motion adjourn to Executive session under the provisions of [w.s. 19.85(1)(c)(g)]: considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the Board of Education has jurisdiction or exercises responsibility and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, Carmen Glime 2nd; Motion carried unanimously.
- XVI. At 7:46 P.M., Tony Kellicut made a motion to reconvene in Open Session under the provisions of [w.s. 19.85(2)], Carmen Glime 2nd; Motion carried unanimously.
- XVII. At 7:47 P.M., Tony Kellicut made a motion to adjourn, Ginny McGrath 2nd; Motion carried unanimously.


Ellen Duhamel, President


Tony Kellicut, Vice-President *

*John Tennessen, Clerk, was excused.